



# राष्ट्रीय लघु उद्योग निगम लिमिटेड

(भारत सरकार का उपक्रम)

THE NATIONAL SMALL INDUSTRIES CORPORATION LTD.  
(A GOVERNMENT OF INDIA ENTERPRISE)

NSIC Bhawan, Okhla Industrial Estate, Phase-III, New Delhi-110020  
Dated: 29.04.2025

## NOTICE

**Subject:** Schedule of Interview against Advt. No. Advt. No. NSIC/HR/13/2025, dated 08.02.2025 for the post of Deputy Manager (Finance & Accounts) (E-1 Level), Special Recruitment Drive for SC, ST, OBC (including PwBD) and against Advt. No. Advt. No. NSIC/HR/13/2025, dated 08.02.2025 for the post of Deputy Manager (Finance & Accounts) (E-1 Level) and Manager (Finance & Accounts) (E-2 Level)\_

With reference to aforesaid advertisement, the Interview for the post of Deputy Manager (Finance & Accounts) and Manager (Finance & Accounts) shall be held at **Conference Hall of NSIC Business Park, Okhla Industrial Estate, New Delhi-110020, Gate No.3, (Opposite NSIC Okhla Metro Station).** Accordingly, following short-listed candidates are advised to **report for verification of documents and Interview at 09.30 AM on 08.05.2025 and 09.05.2025,** as per details below:-

### I. Interview on 08.05.2025 (Thursday)

#	Application Number	Cat.	For the post of
1.	NSIC-2025-011-010-0485	SC	Deputy Manager (Finance & Accounts) against Advt. No. Advt. No. NSIC/HR/13/2025 - Special Recruitment Drive for SC, ST, OBC (including PwBD)
2.	NSIC-2025-011-010-0855	SC	
3.	NSIC-2025-011-010-0384	SC	
4.	NSIC-2025-011-010-0141	SC	
5.	NSIC-2025-011-010-0569	SC	
6.	NSIC-2025-011-010-0168	SC	
7.	NSIC-2025-011-010-0770	SC	
8.	NSIC-2025-011-010-0575	ST	
9.	NSIC-2025-011-010-0543	OBC	
10.	NSIC-2025-011-010-0804	OBC	
11.	NSIC-2025-011-010-0639	OBC	

### II. Interview on 08.05.2025 (Thursday)

#	Application Number	Cat.	For the post of
1.	NSIC-2025-012-010-0593	SC	Deputy Manager (Finance & Accounts) against Advt. No. Advt. No. NSIC/HR/13/2025
2.	NSIC-2025-012-010-0861	OBC	
3.	NSIC-2025-012-010-0682	OBC	
4.	NSIC-2025-012-010-0888	GEN	
5.	NSIC-2025-012-010-0836	GEN	
6.	NSIC-2025-012-010-0431	GEN	
7.	NSIC-2025-012-010-0737	GEN	
8.	NSIC-2025-012-010-0784	GEN	
9.	NSIC-2025-012-010-0848	GEN	
10.	NSIC-2025-012-010-0813	GEN	
11.	NSIC-2025-012-010-0257	GEN	
12.	NSIC-2025-012-010-0818	GEN	
13.	NSIC-2025-012-010-0794	GEN	
14.	NSIC-2025-012-010-0563	GEN	

"हम हिन्दी में किए गए पत्र-व्यवहार का स्वागत करते हैं"

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Website : www.nsic.co.in, www.msmemart.com

CIN : U74140DL1955GOI002481, GST No. 07AAACT0686N2ZX

#	Application Number	Cat.	For the post of
15.	NSIC-2025-012-010-0793	GEN	Deputy Manager (Finance & Accounts) against Advt. No. Advt. No. NSIC/HR/13/2025
16.	NSIC-2025-012-010-0200	GEN	
17.	NSIC-2025-012-010-0286	GEN	
18.	NSIC-2025-012-010-0839	GEN	
19.	NSIC-2025-012-010-0421	GEN	
20.	NSIC-2025-012-010-0847	GEN	
21.	NSIC-2025-012-010-0342	GEN	
22.	NSIC-2025-012-010-0802	GEN	
23.	NSIC-2025-012-010-0773	GEN	
24.	NSIC-2025-012-010-0871	GEN	
25.	NSIC-2025-012-010-0188	GEN	
26.	NSIC-2025-012-010-0730	GEN	
27.	NSIC-2025-012-010-0475	GEN	
28.	NSIC-2025-012-010-0629	GEN	

**III. Interview on 09.05.2025 (Friday)**

#	Application Number	Cat.	For the post of
1.	NSIC-2025-013-009-0371	SC	Manager (Finance & Accounts) against Advt. No. Advt. No. NSIC/HR/13/2025
2.	NSIC-2025-013-009-0851	SC	
3.	NSIC-2025-013-009-0811	SC	
4.	NSIC-2025-013-009-0704	SC	
5.	NSIC-2025-013-009-0093	SC	
6.	NSIC-2025-013-009-0797	SC	
7.	NSIC-2025-013-009-0583	SC	
8.	NSIC-2025-013-009-0505	SC	
9.	NSIC-2025-013-009-0721	OBC	
10.	NSIC-2025-013-009-0474	OBC	
11.	NSIC-2025-013-009-0436	OBC	
12.	NSIC-2025-013-009-0035	OBC	
13.	NSIC-2025-013-009-0132	OBC	
14.	NSIC-2025-013-009-0778	OBC	
15.	NSIC-2025-013-009-0395	OBC	
16.	NSIC-2025-013-009-0714	OBC	
17.	NSIC-2025-013-009-0467	GEN	
18.	NSIC-2025-013-009-0812	GEN	
19.	NSIC-2025-013-009-0167	GEN	
20.	NSIC-2025-013-009-0661	GEN	
21.	NSIC-2025-013-009-0266	GEN	
22.	NSIC-2025-013-009-0125	GEN	
23.	NSIC-2025-013-009-0548	GEN	
24.	NSIC-2025-013-009-0790	GEN	
25.	NSIC-2025-013-009-0800	GEN	
26.	NSIC-2025-013-009-0127	GEN	

#	Application Number	Cat.	For the post of
27.	NSIC-2025-013-009-0677	GEN	Manager (Finance & Accounts) against Advt. No. Advt. No. NSIC/HR/13/2025
28.	NSIC-2025-013-009-0856	GEN	
29.	NSIC-2025-013-009-0177	GEN	
30.	NSIC-2025-013-009-0165	GEN	
31.	NSIC-2025-013-009-0299	GEN	
32.	NSIC-2025-013-009-0449	GEN	
33.	NSIC-2025-013-009-0787	GEN	
34.	NSIC-2025-013-009-0525	GEN	
35.	NSIC-2025-013-009-0832	GEN	
36.	NSIC-2025-013-009-0578	GEN	
37.	NSIC-2025-013-009-0450	GEN	
38.	NSIC-2025-013-009-0508	GEN	
39.	NSIC-2025-013-009-0771	GEN	
40.	NSIC-2025-013-009-0209	GEN	
41.	NSIC-2025-013-009-0607	GEN	
42.	NSIC-2025-013-009-0316	GEN	

1. Details of above advertisement and guidelines are available on NSIC website: [www.nsic.co.in](http://www.nsic.co.in) career section (Archive). Therefore, before appearing for the Interview for the post applied for, the candidates should ensure that he / she fulfils the eligibility criteria and other norms mentioned in the said advertisements. The above short-listed candidates, subject to verification of documents and fulfilling eligibility norms as mentioned in the said advertisements and on submission of required documents (already informed to the candidates through NSIC on-line recruitment portal) shall be allowed to attend the Interview.
2. Further, candidates are advised to bring **ORIGINAL CERTIFICATES** and **ONE SET OF PHOTO COPIES** of the following documents duly self-attested for verification of the documents:-
  1. Aadhaar Card (both side)
  2. PAN card
  3. Name as mentioned in Class X Certificate / Mark sheet OR Class X School Leaving / Transfer Certificate (In case of change of name / surname, Gazette notification / national news-paper clipping along –with Affidavit indicating the previous and the changed name /surname).
  4. Class X Certificate / School Leaving Certificate as proof of Date of Birth
  5. B.Com / CA / CMA / MBA Degree
  6. Mark-sheet of all years / semesters or consolidated mark-sheet of all years / semesters B.Com/all years of CA / CMA / MBA.
  7. Specialization certificate in r/o MBA from University / Institution.
  8. Salary slips / salary certificate of last two years
  9. Proof of drawing one scale below for the post applied for (last two years) in r/o candidates from Govt. sector.
  10. Experience certificates including appointment letters (from .... To.....)
  11. No Objection Certificate in r/o candidates from CPSEs / Bank / Govt. / Autonomous bodies etc.
  12. Candidates claiming reservation for SCs/ STs / OBCs / EWS / PwBD should submit SC/ST/OBC/EWS/PwBD certificate issued by a Competent Authority in the format prescribed by Government of India".  
(If any Certificate/Document is issued in a language other than Hindi / English, candidates are advised to submit a certified translation of the same either in Hindi / English with the Application Form and also at the time of Interview).
  13. In case of OBC candidate, the OBC certificate should have clear mention of candidate belonging to Non-Creamy Layer (NCL) as on date of issue of certificate. Further, the OBC Certificate should have been issued within the year 2025, but before the last of date of on-line filled application.



14. The candidates seeking reservation as OBC, in addition to the OBC certificate issued by the Competent Authority, should also submit a declaration in prescribed format (Attached as **Annexure-I**).
15. Certificate w.r.t. proof of conversion of CGPA to percentage.
16. Further, two latest passport size photographs may also be submitted.
3. It is also informed that **Outstation candidates belonging to SC / ST category** and not working as permanent employee in any Government / Semi-Government / Banks / PSUs / Local Bodies etc. will be reimbursed To and Fro rail fare of **IIIrd AC** (other than Rajdhani) by train shortest route on production of documentary evidence of the journey performed only on attending the Interview.
4. Candidates working in Government / Semi-Government / PSU / Banks / Local Bodies etc. are required to produce "**NO OBJECTION CERTIFICATE**", at the time of Interview.
5. **Candidates may please note that in case any candidate appears for verification of documents and interview without ORIGINAL documents (and one set of photocopies), as mentioned above, will be summarily rejected & will not be allowed to appear before the selection board for Interview. Responsibility for the same will solely lie on him / her at their own cost and risk.**

  
(Yogesh Kumar Bindal)  
Deputy General Manager (HRM)  
Tel: 011-26926275

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## Annexure-I

The candidates seeking reservation as OBC, in addition to the OBC certificate issued by the Competent Authority, should also submit a declaration in the following format:

I, \_\_\_\_\_ son / daughter of Shri \_\_\_\_\_ resident of village / town / city \_\_\_\_\_ district \_\_\_\_\_ stat \_\_\_\_\_ hereby declare that I belong to the \_\_\_\_\_ community, which is recognized as a backward class by Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No.36012/22/93-Estt. (SCT), dated 8-9-1993. It is also declared that I do not belong to persons/sections (Creamy Layer) mentioned in column 3 of the Schedule to the above referred Office Memorandum dated 8-9-1993.”